



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

June 7, 2010

To: Supervisor Gloria Molina, Chair  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## REPORT ON ADMINISTRATIVE INTERN PROGRAM RESTORATION FROM APRIL 20, 2010 BOARD MEETING (BUDGET DELIBERATIONS AGENDA OF JUNE 7, 2010)

On April 20, 2010, on the joint motion by Supervisor Antonovich and Supervisor Ridley-Thomas, the Chief Executive Officer was instructed to continue the recruitment process for administrative interns for the purpose of continuing the program and report back to your Board in the Final Changes Budget on potential funding sources for the program.

Our Office worked with the Department of Human Resources (DHR) to identify potential funding sources for the Administrative Intern Program and to continue the recruitment process for the purpose of continuing the program. The total estimated cost of the restoration of the program's first-year intern class is \$381,000. Given the importance of the program, Final Changes includes the use of NCC to restore this program for FY 2010-11. The recruitment process to obtain new interns will be streamlined and expedited as applicable. The intern program is structured so that the new intern class begins in September and DHR maintains a list of eligible applicants that is valid through that time. The list is accessible and provides DHR with a pool of potential candidates.

If you have any questions, please have your staff contact Deputy Chief Executive Officer, Ellen Sandt at (213) 974-1186 or [esandt@ceo.lacounty.gov](mailto:esandt@ceo.lacounty.gov).

WTF:ES:  
GS:VLA:cg

c: Executive Office, Board of Supervisors  
County Counsel  
Human Resources